



Keep Carter County Beautiful (KCCB) Board Meeting Agenda

Chamber Conference Room, 615 E. Elk Avenue, Elizabethton & Zoom Available

Thursday, March 17, 2022, at 12:00 Noon, Public is welcome to attend

I. Call to Order – Don Hlavaty

- Approval of Agenda
- Opening Prayer
- Pledge of Alliance
- Approval of Meeting Minutes of February 17, 2022

II. Treasurer & Financial Report – Mike Simerly

- Banking Report, Deposits, Expenditures, Budget Review
- Last City Invoice

III. Public Comments

IV. Status of KCCB Corporation – Don Hlavaty, Lisa Vezzosi

- Incorporation & Charter completed as of 2/24/2022; TN filing fee \$100 paid by Don, \$8.95 paid by Don to mail documents to Secretary of State - Nashville
- Filed to Carter County Register of Deeds as of 3/11/2022; Filing fee \$8.50 paid by Lisa
- Official KCCB address changed c/o Registered Agent (Don)
- Employee Identification Number (EIN) registered via IRS as of 3/8/2022. No filing fee required. Our EIN# 88-1088385 is registered. First IRS tax forms due 9/15/2022.
- By-Laws need to be finalized and approved by Board
- Charter & By-Laws uploaded to KCCB website for public view
- Conflict of Interest Policy needs to be approved by Board
- Conflict of Interest Annual Statement submission for each Director required. Forms must be submitted to Lisa for file records.
- For KCCB 501C3 - Form 1023EZ has been submitted on 3/12/2022. Pending now 4-6 weeks.
- Upon 501C3 approval, tax-exempt status for TN can be submitted
- Upon 501C3 approval, we will need a new bank account for KCCB so Chamber can transfer funds via check. Need to determine which bank institution and coordinate with Mike Simerly & Don Hlavaty for signing/usage privileges for checking & debit card use. If specific EIN certificate is required by bank, it costs \$20.00 and good for 45 days.
- Upon 501C3 approval, we need to establish new PayPal account.

V. Review of Watauga Lake Event with Keep TN Rivers Clean group – Don Hlavaty

- Review 2/26/2022 achievements

VI. 2022 Keep Tennessee Beautiful GAC Kick-Off Conference – Don Hlavaty

- Attended by Ed Jordan, Don Hlavaty & Lisa Vezzosi on 3/4/2022
- Our KTB affiliate event is the Tweetsie Trail Cleanup scheduled for 4/23/2022

- VII. Trash Trout Trap & Set-Up Location Update – Mike Simerly, Ross Garland, Andy Hill**
- Location Set-Up Update
- VIII. Wayfinding Signage Update – Ross Garland**
- Signage Manufacturer Delivery Date?
 - Final Determination of Sign Locations
 - Planning the Sign Installation – Who? When?
 - Adding of Signage in City Parks – Mike Mains identified spots?
- IX. Maintenance Contract for Tweetsie Trail Trees/Plants – Mike Mains, Ed Jordan**
- Hannon Tree Purchase Details – 30 Trees for \$4740, Mike M has \$1500 covered
 - Planting Location(s) – Mike has identified 2 locations, Hannon will dig holes and place mulch
 - Hannon Tree Spraying of Herbicide – \$720 allocated & awaiting schedule date
 - Maintenance Contract for Mowing – Where, When to Start/End?
 - Seed Planting in City Plots – Seed Purchase & Event planning for location(s)?
- X. Grant Submission – Ginger Holdren**
- Grant approved or pending?
- XI. Monthly Business Sponsored Events – Don Hlavaty, Ed Jordan**
- Bank of Tennessee participation pending meeting with Andrew McKeenan
- XII. Upcoming Events Scheduled - All**
- March 26 – Tweetsie Trail Tree Planting pending tree delivery date confirmation
 - April 23 – Great American Cleanup for Earth Day – Trasherise the Tweetsie
 - May ? – Elizabethton Parks/Recreation Flower Planting
 - May? – KCCB Milligan Hwy Adopt-A-Hwy Cleanup for Spring
 - June 11 – City Park event
 - June – Highway 321 Cleanup between Johnson City and Elizabethton
 - June – Watauga River Tire Cleanup
 - August - KCCB Milligan Hwy Adopt-A-Hwy Cleanup for Summer
 - September 23-25 – Covered Bridge Days Elizabethton, booth coverage/swag
 - October - Highway 321 Cleanup between Johnson City and Elizabethton
 - October 22 – Carter County Household Hazardous Waste Day
 - November - KCCB Milligan Hwy Adopt-A-Hwy Cleanup for Fall
- XIII. New Business - All**
- XIV. Next Board Meeting – All**